



Loop Current and Eddies Alliance

Name

The name of the group shall be the Loop Current and Eddies Alliance (LCEA)

Non-Commercial Organization

Executive Committee members must agree to work together for the common good of the industry and not for any individual companies' specific interests or for commercial gain

Objectives

1. To act as a focal point for Loop Current and eddy issues through the medium of a mixed forum of services users and providers
2. To identify and highlight areas of interest or concern and then work as a group to promote industry awareness, research and growth to better understanding of currents and eddies
3. Engage with cross industry groups, draw from industry expertise and share good practice/knowledge
4. Work with industry groups to develop, publish and promote industry good practice guidelines as appropriate

Membership

1. LCEA membership is open to individuals, organizations and companies with a common interest in Loop Current and eddy topics
2. All applications for, and continued membership, must be approved by the Executive Committee
3. Membership fees are not required with the current subscription structure
4. Organizations or Companies may sponsor the LCEA
 - 4.1. Sponsorship is conditional on fees being paid in accordance with the current subscription structure
5. Members are permitted to use the LCEA logo to show membership only. It cannot be used in any way that suggests that the LCEA supports, approves or is otherwise endorsing them or their products

Executive Committee Structure and Role

The LCEA will be governed by the Executive Committee. The Executive Committee will then identify topics of interest and break into Steering Groups. A Steering Group will be chaired by an



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Executive Committee person(s) and other members of the Group can be nominated from the membership. The size of groups should be limited to 4-6 people.

1. Executive Committee
 - 1.1. The Executive Committee and consists of the Chairman, Vice-Chair, Treasurer, Secretariat, Communications Manager and Liaison
 - 1.2. The Chairman shall be elected from the members of the Executive Committee and is responsible for the overall direction of the LCEA and ensuring that the objectives stated within the Agreement are adhered to
 - 1.3. The Vice-Chair shall be elected from the members of the Executive Committee and is responsible for outlining and defining the yearly LCEA Goals and Objectives, assisting the Chairman and all other appropriate duties
 - 1.4. A Treasurer shall be elected from members of the Executive Committee to oversee all financial matters of the LCEA and to assist Secretariat with preparation and presentation of statement of accounts to the Executive Committee meetings and All Members Meeting
 - 1.5. The Secretariat shall be elected from the members of the Executive Committee and responsible for the administration of the LCEA; collection of sponsorship fees, arrangement of Executive Committee Meetings, drawing up meeting agendas, preparation of meeting minutes, and all other appropriate duties
 - 1.6. The Communication Manager position will be responsible for the LCEA website, communications with the members, newsletter, social media and all other appropriate duties
 - 1.7. The Liaison position will be responsible for meeting with academia, government and industry professionals to facilitate a relationship between the various groups and LCEA
 - 1.8. If an Executive Committee member decides to resign their post the committee member is responsible for identifying a replacement and gain the approval from the Executive Committee for this individual
 - 1.9. The Executive Committee has the rights to remove a committee member from their position if during a vote a majority of the Executive Committee agrees
2. Steering Group
 - 2.1. The Steering Group will be Chaired by a selected member from the Executive Committee
 - 2.2. Representatives may be named persons or member company nominees at the discretion of the Executive Committee
 - 1.1. The Steering Group will work on a proposed topic of interest and prepare an execution strategy that will include; objectives, goals, schedule, execution steps and deliverables
2. Daily decision making shall be the responsibility of the Steering Board
3. The Executive Committee shall consist of not more than six (6) members. Where elected members constantly do not attend meetings, they may be asked to resign membership and an alternative member shall be elected



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4. The Executive Committee will meet, at a minimum, quarterly.
5. The Executive Committee shall focus upon Loop Current and eddy topics and where appropriate matters proposed by membership
6. Executive Committee nominees and members will complete a one paragraph biography to document their background and area of expertise
7. Decision making shall be undertaken by a “majority rules” consensus with the Executive Committee, in case of equality of votes the Chairman shall have a second casting vote
8. The Steering Board may meet for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit. Unless the Executive Committee shall otherwise determine, four persons, including the Chairman, shall be a quorum.

All Members Meeting

1. Feedback to and from, membership shall be through the website, email and All Members Meeting held at least once annually.
2. A working group shall be set up by the Executive Committee to manage the arrangements, content and details of the All Members Meeting
3. A suitable budget for All Members meetings shall be agreed by the Executive Committee

Administration

1. The Communications Manager shall send an email invitation to All Members of the LCEA prior to the All Members Meeting
2. The Secretariat shall record and maintain minutes (including action items and assigned tasks) from each Executive Committee meeting. The meeting minutes shall be distributed to the Executive Committee immediately following.

Finances

The LCEA shall be non-profit making. All costs incurred shall be shared between sponsorships by means of contributions.

A brief statement of accounts shall be presented regularly at Executive Committee meetings and annually at the All Members meeting.



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Sponsorship

Members and their affiliate organizations (company, interest group, etc.) may sponsor various LCEA events and activities. Sponsorship proposals must be approved by the Executive Committee before any funds are collected.

Resignation and Winding Up

Members may resign at any given time by giving written notice to the Secretariat.

Sponsors may resign at any given time by giving written notice to the Secretariat. No reimbursement of contributions already paid shall be made.

In the event of the Executive Committee agreeing to terminate the LCEA, funds remaining shall be redistributed on a pro-rata basis to paid sponsors extant on the day proceeding the decision made to terminate the LCEA.

Amendment

Any amendments to the Articles of Agreement shall be decided by consensus of the Executive Committee and documented in writing by the Secretariat. An updated copy of the Articles of Agreement shall be distributed to the Executive Committee and formally approved by the Chairman for the changes to take effect.